

Yearly Calendar, Academic Year 2019

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
February					1 -Reporting of staffs. -Distribution of responsibilities to new staff and subject allocation	2	3
	4 Preparation of yearly calendar	5 -Birth Anniversary of Gyalsey. -Dawa Dangpa Losar	6 Reporting of boarder students from the classes IV to X	7 -Reporting of dayscholar students from IV to X. -Admission for newly placed students.	8 -Distribution of books -School carryout SSA and prepare SIP -VOW begin	9 PD programme on Integrity - SAP for students	10
	11 Submission of yearly plan and block plan	12 -Reporting of boarder students from classes PP to III	13 -Class 11 admission -Reporting of dayscholar students from classes PP to III -Reporting of ECCD facilitator and submission of their joining report.	14 Trashi Yangtse Tshechu	15 Trashi Yangtse Tshechu	16	17 Reporting of class 11 boarding students
	18 -Textbook distribution of class 11 - House distribution -Nomination of house captain	19 Submit Internal Efficiency Report to Dzongkhag -Submission of Fees to SDF incharge	20	21 HM's Birthday Celebration	22	23	24

	25 -Club distribution	26 -Election of captains -Submission of online IWP (Final Day)	27 -Club activity begin	28 -Orientation of School Level Discipline Policy -Submission of Enrolment Projection 2020			
March					1 -First round of PMS begins - Submission of club action plan - SMB meeting	2 -NER and Adult literacy survey - Interhouse football competition(both boys and girls)	3
	4 -Mass Counselling Orientation to the students	5 -RNDA and PP readiness	6	7	8 International Women's Day (<i>all female Staff</i>)	9 Choeshey -Welcome and return show	10
	11	12	13	14 -Scout Awareness Programme	15 -Interhouse Spelling Competition(English) -World Disabled Day (<i>SENCo</i>)	16 -Gomphu Kora Tshechu -Dzongkhag Scout Conference	17
	18 -Submission of scout membership list and fees	19	20	21 -Down Syndrome Day (<i>SENCo</i>) -World Poetry Day (<i>English Literary Incharge</i>) -Interclass Science Exhibition	22 World Water Day (<i>Health Incharge and Nature Club</i>)	23 -Interhouse basketball and volley ball for both boys and girls begin	24 World TB Day (<i>Health Incharge</i>)

	25	26	27	28	29 -Submission of action plans, School Information and Reports (NER 2019, Adult Literacy Report 2019 etc.) -Submission of SEN action plan and Term I RNDA report to SEN Division	30 -School Rimdro	31 Last date for Asset Declaration
April	1 Positive Parenting Month starts	2 Selection of Athletes for both senior and junior students - World Autism Awareness Day (SENCo)	3	4 School Archery Player selection	5 Review Meeting (Academic Head)	6 PD programme on counseling and Inclusive Education -SAP for students	7 -World Health Day(Health Incharge) -Annual School Marathon
	8	9	10	11	12 Interhouse Dzongkha Extempore Speech(Secondary) Interclass Primary Reading Competition (English)	13 SPEA -SAP for students	14 Zhabdrung Kuchoe
	15 Submission of compiled promotion document for July promotion	16	17	18 Mock drill on Earthquake	19	20	21
	22	23	24	25	26	27 Interhouse Drama competition(English)	28 Dzongkhag Level Athletics Meet

	29	30 Positive Parenting Month ends					
May			1	2 -Birth Anniversary of 3 rd Druk Gyalpo - Teachers Day	3	4	5
	6 Term I Unit Test start	7 Preparation of Midterm Exam paper	8	9	10	11 PD programme	12 Dzongkhag Level Literary Competition
	13	14	15	16	17 Unit Test ends	18.	19
	20 Moderation of Exam Paper	21	22	23 Submission of Question papers	24 -Inter House Quiz Competition (English) -Interclass Primary Reading(Dzongkha)	25 Inter House Cultural Competition	26
	27	28 Menstrual Hygiene Day (Health Incharge and Lady Staff)	29	30 Last date for the submission of requisition for stationery, sports items and text books to Dzongkhag.	31 Start midterm review including Work Planning/ Performance Review for staffs -World No- Tobacco Day (Health Incharge and Counselor)		
June					1 Review Meeting (Non-academic head)	2 -Coronation Day of 4 th Druk Gyalpo - Mass Cleaning	

	3	4	5 World Environment Day <i>(Nature Club)</i>	6	7	8	9
	10	11	12	13	14	15	16
	17 Lord Buddha Parinirvana	18	19	20 Hall arrangement	21 Midterm Examination Starts	22	23
	24	25 Submission of Term I Report of QMTEC	26 Submission of child adoption report to Education Office - International Day Against Drug Abuse <i>(Counselor and Health Incharge)</i>	27 Submission of Half Yearly Reading Report to Education Office	28 Submission of Leave Report for Support Staff	29	30
July	MID TERM BREAK						
	29	30 Reporting of boarding school	31 School resume for Second Term				
August				1	2 Preparation of SSA and SIP for Term II	3	4 First Sermon of Lord Buddha
	5	6	7	8	9	10 Midterm Result Declaration	11 Open Batminton and TT tournament
	12 International Youth Day <i>(Y-VIA)</i>	13	14	15	16	17	18

	19	20	21	22	23 Interhouse Extempore Speech(English) Story telling for Primary (Dzongkha)	24 Choeshey Lerim	25 Primary School Sports Festival begins	
	26	27	28	29	30 Submission of Transfer Proposal for both internal and external	31 Primary School Sports Festival ends		
September								1
	2 Reading Week	3	4	5	6	7	8	
	9 Mockdrill on Disaster	10	11	12	13 -Interhouse Debate(Dzongkha) -Submission of Term II RNDA report	14 Annual Scout Camp	15	
	16	17	18	19	20	21 National Mock drill day (Disaster FP)	22	
	23 Term II Unit test begin	24 Blessed Rainy Day	25	26	27 Submission of the promotion documents for January promotion	28 World Rabies Day (Health Day)	29 - School Foundation Day -One Day Open Khuru Tournament	
	30 Preparation of trial question paper							
October	1	2 Club Exhibition	3	4 -Term II unit test ends -Interhouse English Debate(English)	5 Review Meeting (Primary HOD)	6 Shakshing Tshechu		

	7 Shakshing Tshechu	8 Dassain	9 -Moderation of Trial papers -Preparation of Annual Exam Paper	10	11 Printing of Trial Paper	12 Annual Variety Show	13 International Day for Disaster Reduction (Disaster FP)
	14 -Moderation of Annual Exam Paper	15 Global Hand washing Day (Health Incharge)	16 World Food Day (SAP Incharge)	17 Submission of Annual Papers	18	19	20
	21 Trial Examination begin	22	23	24	25 Submission of Term II Report of QMTEC	26	27
	28	29	30 Trial Examination ends	31			
November					1 Coronation day of His Majesty the King -Annual Sports Day	2	3
	4 School level Sherig Festival	5	6	7 Trial Result Declaration	8	9 School Picnic	10
	11 Birth Anniversary of 4 th King and GNH day -Yangtse Sherig Festival	12	13	14	15 Submission of Reading Report	16 Review Meeting (Exam Secretary)	17
	18 Hall Preparation for Annual Exam	19 Descending Day of Lord Buddha	20 -Home Examination begins -Nomination of Sherig Award starts	21	22	23	24

December	25	26	27	28 BCSEA Examination starts	29 -Home examination ends -Nomination of Sherig Award ends	30 -ECCD centres closes for winter vacation (Only children leave.) -Annual Scout Report submission		
	2	3 International Day of Persons with Disabilities (SENCo)	4	5	6	7		8 1 World AIDS Day (Health Incharge)
	9 Anti -corruption Day (Integrity Club)	10	11	12 PP Admission	13 Promotion Meeting	14		15
	16	17 National Day	18 Result Declaration					